E-Mail ALSPO M/05

Subj: CHANGE TO PAYROLL PROCESSING SCHEDULE FOR CY 2005

Ref: (a) E-Mail ALSPO H/05; Change to Payroll Processing Schedule for CY 2005

Introduction

This E-Mail ALSPO publishes changes to the schedule for payroll transaction processing.

Discussion

PSC is making additional modifications to the payroll processing schedule. We are evaluating the optimal production schedule for CY2006.

- The additional Update Cycles, published in reference (a), for 03 October 2005 and 18 October 2005 are cancelled.
- For Cycles beginning after 28 September 2005, the SPO Data Entry Cutoff time is 2359 hrs. (Central Time) the day prior to each Update or Compute Cycle.

Processing Schedule

Cutoff dates and times for processing transactions for the paydays shown are as follows:

Payroll Processing Schedule for Remainder of CY 2005				
Payday	Update Data Entry Cutoff 2359 Hrs.	Update Runs 0800 Hrs.	Compute Data Entry Cutoff 2359 Hrs.	Compute Runs 0800 Hrs.
FRI	Cycle Completed 28-Sep-05		WED	THU
14-Oct-05			5-Oct-05	6-Oct-05
TUE	WED	THU	SUN	MON
1-Nov-05	12-Oct-05	13-Oct-05	23-Oct-05	24-Oct-05
TUE	THU	FRI	SUN	MON
15-Nov-05	27-Oct-05	28-Oct-05	6-Nov-05	7-Nov-05
THU	SUN	MON	SUN	MON
1-Dec-05	13-Nov-05	14-Nov-05	20-Nov-05	21-Nov-05
THU	Tue	WED	TUE	WED
15-Dec-05	29-Nov-05	30-Nov-05	6-Dec-05	7-Dec-05
FRI	Tue	WED	TUE	WED
30-Dec-05	13-Dec-05	14-Dec-05	20-Dec-05	21-Dec-05

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Directives Affected Reference (a) is cancelled.

Questions

Questions regarding the content of this E-Mail ALSPO may be directed to PSC Customer Care at:

(866) 772-8724/(785) 339-2200

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http://www.uscg.mil/hq/psc/customerservice.shtm. PSCCustomerCare @ hrsic.uscg.mil

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Executive Director